ENGLISH 1302 Online: 151, 154, 156
Fall, 2023 Course Syllabus

COURSE TITLE: Composition II   **ENGL 1302- 151 / 154 / 156**

INSTRUCTOR: Joseph Fly   E-MAIL: jfly@southplainscollege.edu

OFFICE: # 2022, Lubbock Downtown Campus   PHONE: (806) 716-4634

OFFICE HOURS: **M**: 3:30-5:30   **Tue:** 3:30 – 4:30
                 Th: 3:30-5:30   **Fri.** 9:00 – 11:30
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Course Number: English 1302- 151 / 154 / 156   **Course Title:** Composition II

Course Description: This course is a continuation of ENGL 1301 and an intensive practice in the strategies and techniques for developing researched-based expository and persuasive texts, along with an introduction to literature. The course emphasizes effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of a sampling of various texts; evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. **Prerequisite:** ENGL 1301

Course Purpose: English 1302 has a two-fold purpose: it encourages critical writing by introducing the students to research and writing from sources, and it introduces the students to the study of literature, including short stories, drama, and poetry.

Grade Calculation:
- Quizzes & Assignments – 100 points
- Discussions—200 points
- First Research Paper - 100 points
- Second Research Paper Rough draft – 100 points
- Second Research Paper Final Draft – 100 points
- Third Research Paper Final Draft – 200 points
- Final exam   –   200 points
- **TOTAL   1000 points**

Required Textbooks (print or ebook):

   1. Norton Introduction to Literature, Shorter 13th edition, edited by Kelly J. Mays

Technology Requirements:
1. **SPC username and password:** email helpdesk@southplainscollege.edu or call the SPC Help Desk at 806-716-2600 for help with your username/password
2. **SPC student email access:**
3. **Reliable access to a computer and reliable internet service:**
   - Open computer labs are available free to students with an SPC I.D. on all SPC campuses (Levelland, Reese, Lubbock, Plainview).

- o Computer or internet connection problems may occur for you at some point this semester. **Understand that it is your responsibility to find alternate computers you may use to submit your work on time**. Find your alternate resources **now;** do not wait until you suddenly need them.
4. **Blackboard:** grades, assignments, quizzes, videos, and many other resources for this class are accessed through the Blackboard learning management system.
5. **Office 365: Word and PowerPoint**: You are required to use Microsoft Word to create papers for this course.

Computer Help: need help with your computer, laptop, email address, username/password?
- helpdesk@southplainscollege.edu   806-716-2600

Blackboard Help:
1. **Get Help by Email:** blackboard@southplainscollege.edu
    - o Be sure to include your full name, your instructor's name, the course and section you are enrolled in, and a detailed description of the problem.
    - o The blackboard@southplainscollege.edu account is monitored from 8:00 a.m. – 10:00 p.m., Monday – Sunday.
    - o You can expect a response within 24 hours by email; however, the average response time is less than one hour.
2. **Get Help by Phone**: 806-716-2180 (available between 8 AM and 4 PM Monday through Friday, except on holidays)
3. **Get Help Online:** click on the Help link listed in the Blackboard course menu.

Assignment Deadlines: The weekly assignment deadline is **Thursday at 11:55 pm** unless otherwise noted. *Discussion posts are designated on Blackboard.*

Core Curriculum Objectives addressed:
- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- **Student Learning Outcomes:** Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Apply critical thinking to the study of literature and write essays which demonstrate that critical thinking.
5. Use edited American English to write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
6. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
7. Read and view videos of works of literature; analyze the use of literary devices (plot, point of view, theme, characterization, setting, symbolism, tone, etc.); participate in class discussions of the readings; and be tested over their understanding of the readings and lectures through quizzes, examinations, and/or written assignments.

Student Responsibilities: Students are expected to
1. Log in to the course at least twice a week.
2. Be responsible for the learning process, including reading and homework; participating in discussion posts, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment.
3. Be responsible for having an appropriate attitude and using appropriate language in academic environments.
4. Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning.
5. Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus.
6. Submit all assignments in accordance with due dates, formats, and requirements
   Note: **Late work is not accepted.**
7. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration.
8. Ask questions when something is unclear.
9. Be sure that all assignments clearly follow the assigned topic.

Attendance Policy: Since this is an online class, attendance is monitored through date of logins and completion of assignments. Students are required to log in at least twice a week, and required to submit all assignments to remain enrolled in the course.
Students may be dropped from the course for failing to log in, or for failing to complete assignments. If it becomes necessary to withdraw from the course, students MUST TAKE THE INITIATIVE to drop the class.

Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant it.

Plagiarism violations include, but are not limited to, the following
1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them.
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:
1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records; or
7. Copying another's work during an examination or on a homework assignment.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Syllabus Statements: For information regarding Intellectual Exchange, Disabilities, Non-Discrimination, Title IX Pregnancy Accommodations, CARE (Campus Assessment, Response, and Evaluation) Team, and Campus Concealed Carry, use the following link:
https://www.southplainscollege.edu/syllabusstatements/

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

ONLINE PROCTORING
This semester we will be using Proctorio, which is an online exam proctoring program.   It is "a remote proctoring service software that works within your web browser to monitor test takers for suspicious behavior."
Cheating has become rampant in online college courses. At SPC, we strive to maintain a learning environment that maintains a high level of academic integrity. In the past, I've tried different techniques with limited success. This program comes highly recommended from other instructors, so I'm looking forward to seeing how well it works.
Proctorio is actually a Google Chrome extension, so you'll need to start by downloading Google Chrome. Then, go to **http://getproctorio.com** to download and install the extension.

USING PROCTORIO FOR ONLINE EXAMS:
All online exams will be taken using a program called Proctorio.   Students will be required to use this webcam software that records video & audio while taking exams.

A. You will need the following to use Proctorio:
1) An **embedded webcam** (You can use a hand-held mirror to do the room scan OR you're welcome to use an **external webcam.**
2) A **computer microphone**
3) **Chrome browser installed on your computer**
4) **Proctorio installed on your computer**
To download this software, please go to https://proctorio.com/support and follow the steps listed there to install the software.

B. At the START of the online exam, you will be required to do a ROOM SCAN:

1)   The room scan means you will **show your desk surface, room, and walls** using a webcam.
 This can be done using the embedded webcam itself or a with a large hand-held mirror
if the webcam is external.

2)   You MUST do the parts of the room scan SLOWLY and do the scan at least TWICE.
3)   If you do not do the room scan properly, penalties on the test grade may be taken.

C. The ROOM SCAN must show the following:
- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by. Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).

o   This will need to be shown at the end of the exam as well.

D. *To watch examples of a webcam room scan, see the following YouTube links:*
- Using an embedded webcam: https://www.youtube.com/watch?v=HAbnOt0cNOs
- Using an external USB webcam: https://www.youtube.com/watch?v=P1euOWRpTzA
- These links are available on the Blackboard **Course Resources** page.

E. *If you run into technical problems during an exam:*   Please don't contact me. I am not a computer technician.   Instead, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff.   Please be patient but contact the Proctorio support staff immediately if you have issues.

F. *While Taking the Exam:*
1) After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
2) Once the exam begins, you will **not be able to leave the room**.
3) During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.

G.   PENALTIES for Certain Conduct During Online Testing:
The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

Exam conduct requirement	Consequence for violation of exam conduct
Correct placement of webcam	A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement.
Complete room scan	A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment.
Exam conduct requirement	**Consequence for violation of exam conduct**
Microphone turned on and recording	A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam.
Sufficient lighting of the testing environment	A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment.
Student remains in webcam view during exam	A student who leaves the webcam view during an exam for any reason will receive a zero for that exam.
No unauthorized materials near desk area	A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam.
No talking with others during the exam or playing of music or other audio recordings.	A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam.
Abnormal head / eye movement	A 50% penalty will be assessed when it appears the students is looking off-screen for information (i.e.- if it looks like you are looking at your notes / the book during the test)

English 1302 Online   Fall, 2023
Class Schedule

The instructor reserves the right to adjust the calendar
based on instructional purposes and class needs

DATE	ASSIGNMENT	PAGES

Discussion posts are due Thursdays before 11:55 pm.   10 points each

WEEK 1: Aug. 28th / 31st
> Introduction to the course, textbook preview
> History of Drama
> Life and Times of William Shakespeare   video

WEEK 2: Sept. 4th / 7th
> **Monday, Sept 4th is Labor Day – no classes**
> Research Paper 1 Assignment
> The Process of writing a research paper
> MLA Format
> *Hamlet, Prince of Denmark*   Act I   1396-1418

WEEK 3: Sept. 11th / 14th
> *Hamlet, Prince of Denmark*   Act II   1418-1436
> Basic grammar review
> *Hamlet, Prince of Denmark*   Act III   1436-1459
> **First quiz**

WEEK 4: Sept. 18th / 21st
> *Hamlet, Prince of Denmark*   Act IV   1459-1477
> *Hamlet, Prince of Denmark*   Act V   1477-1495
> Punctuating a research paper   IPR
> Sample research paper   IPR

WEEK 5: Sept. 25th – 28th
> The Elements of Fiction & Lit Crit   IPR
> "A Rose for Emily"   658
> "Hills Like White Elephants"   665
> **Research Paper 1 Due**
> Research Paper 2 Assignment

WEEK 6: Oct. 2nd / 5th

"Cask of Amontillado"	173
"Barn Burning"	217
"Job History"	308
Grammar Review	
Sample Outline	
Second quiz	

WEEK 7: Oct. 9th / 12th

"The Shroud"	77
"A & P"	163
"Lusus Naturae"	260
Second research paper rough draft due	

WEEK 8: Oct. 16th / 19th

"Death by Landscape"	
handout	
"Volar"	306
"Black Box"	355
"The Jewelry"	688
Sample research paper	IPR

WEEK 9: Oct. 23rd / 26th

"The Story of an Hour"	568
"The Yellow Wallpaper"	571
"A Jury of Her Peers"	582
Third quiz	

WEEK 10: Oct. 30th / Nov. 2nd

Appreciating Poetry	IPR
"Richard Cory"	735
"Dover Beach"	799
"My Papa's Waltz"	857
Second research paper due	

WEEK 11: Nov. 6th – 9th

"To His Coy Mistress"	808
"The Passionate Shephard to His Love"	803
"The Nymph's Reply to the Shephard"	804
Grammar review	

WEEK 12: Nov. 13th – 16th

Robert Frost	
"Out, out…!"	736
"Acquainted with the Night"	952
"The Road not Taken"	892
"Stopping by Woods"	1143
"Fire and Ice"	1143

Fourth quiz

WEEK 13: Nov. 20th

Thanksgiving Holiday is Nov. 22nd – 26th

Emily Dickinson	
"Because I Could Not Stop for Death"	872
"Wild Nights – Wild Nights!"	1022
"'Hope' is a Thing with feathers"	1023

WEEK 14: Nov. 27th / 30th

John Donne	IPR
"Death, Be Not Proud"	1136
"The Flea"	807
"The Sun Rising"	810
"Song"	1137
"Batter My Heart, Three-Personéd God"	879

Third research paper - due

WEEK 15: Dec. 4th – 7th

William Wordsworth	
"London, 1802"	873
"The World is Too Much With Us"	969
"Nuns Fret Not"	969
"I Wandered Lonely as a Cloud"	736

Fifth quiz

Finals: Dec. 11th – 14th   Final Exams   Date and time TBA